



FRANKLIN COUNTY BOARD OF COMMISSIONERS

MONDAY FEBRUARY 20, 2012
COUNTY ADMINISTRATION BUILDING
113 MARKET STREET
LOUISBURG, NC

6:55 P.M. - Season of Prayer

Pledge of Allegiance

7:00 P.M. - Official Meeting Begins - Call to Order

ITEM 1. CONSENT AGENDA

- A. February 6, 2012 Minutes
- B. Proclamation Celebration 100 Years of Girl Scouting
- C. Releases, Adjustments, Refunds, and Tax Collection Report
- D. Resolution Approving Financing Terms (Financing of Equipment for Water and Sewer)

ITEM 2. COMMENTS FROM THE PUBLIC

This is the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

ITEM 3. PUBLIC HEARING

Incentive Request for K-Flex, USA

K-Flex, USA is considering an expansion of their business in Franklin County to consolidate their warehousing with their manufacturing in one location. The total investment that will be made by K-Flex, USA should they move forward with expansion will be an estimated \$10,560,000. The tax valuation of the new investment is \$7,766,600 and the four-year tax yield on the new investment is \$232,998. Following the County's Economic Incentive Policy guidelines and for competitive reasons, the Economic Development Commission requests consideration of a three-percent incentive to be paid over four years at \$58,249.50 per year.

ACTION REQUESTED: Conduct public hearing and consider a three-percent incentive for K-Flex, USA to be paid over four years at \$58,249.50 per year. The incentive is contingent upon the expansion and retention of the current level of 145 full-time positions.

ITEM 4. APPOINTMENTS

A. Adult Care Home Community Advisory Committee

The Board is asked to consider the appointment of Ms. Betty Ayscue to serve as the Industry Nominee on the Adult Care Home Community Advisory Committee. The appointment is a recommendation by the Regional Ombudsman Kimberly Hawkins.

ACTION REQUESTED: Consider appointing Ms. Betty Ayscue to the Adult Care Home Community Advisory Committee.

B. Juvenile Crime Prevention Council

The Board is asked to consider appointing Bunn Police Chief Kent Winstead (Chief of Police in the County) and Mr. Lee Jeffreys (Faith Community representative) to serve on the Juvenile Crime Prevention Council.

ACTION REQUESTED: Consider appointing Mr. Kent Winstead and Mr. Lee Jeffreys to the Juvenile Crime Prevention Council.

ITEM 5. OTHER BUSINESS

ITEM 6. BOARD, MANAGER AND CLERK'S COMMENTS

This is the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

ITEM 7. CLOSED SESSION

A. Approval of Closed Session Minutes from February 6, 2012.

B. North Carolina General Statute 143-318.11 (a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

February 6, 2012

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman E. Shane Mitchell, Vice-Chairman Robert L. Swanson, Sidney E. Dunston, Donald C. Lancaster, Harry L. Foy, Jr., and David T. Bunn. Commissioner Penny McGhee was absent due to illness.

Chairman Mitchell called the meeting to order and asked the Board to consider an addendum to the agenda to include reappointments to the Board of Health. Commissioner Foy made the motion to add the item to the agenda, seconded by Commissioner Swanson. The motion duly carried with all present voting "AYE." The item will be entertained as Item 5-B on the agenda.

Chairman Mitchell noted Commissioner McGhee was not present due to illness.

Chairman Mitchell asked the Board to consider approval of the consent agenda.

Commissioner Dunston made the motion to approve the consent agenda, seconded by Commissioner Swanson. The motion duly carried with all present voting "AYE."

The items approved are as follows.

1. CONSENT AGENDA

- A. January 17, 2012 Minutes
- B. CPT Rate approval
- C. Consider TDA (Tourism Development Authority) request to fund an \$8,000 grant for the International Whistler's Convention
- D. Annual report of unpaid taxes that are liens on real property
- E. Happy Whistler's Week Resolution

Item 1-E
RESOLUTION
HAPPY WHISTLERS WEEK

WHEREAS, the Franklin County Historical Society has expressed an interest in continuing the tradition of Franklin County hosting the International Whistlers Convention; and

WHEREAS, the International Whistlers Convention has headquarters in Louisburg in the County of Franklin, North Carolina; and

WHEREAS, the International Whistlers Convention has brought favorable national and international recognition to the county's government, community and people; and,

WHEREAS, this recognition has produced pride and honor to the county's citizens with an opportunity to participate and to observe others participating in these worthwhile projects; and,

WHEREAS, the ancient art of whistling is being preserved with public displays of talent and artifacts in the nation's only museum of its kind; and,

WHEREAS, the art of whistling is both a performing art and a healthy expression of happiness for the community.

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Board of Commissioners, in appreciation for the Historical Society's efforts to provide an educational and artistic service to the county's citizens, declare the week of April 16-21, 2012 as

"HAPPY WHISTLERS WEEK"

and commend its observance to all of the citizens of Franklin County.

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

Dr. Travis Burke, NC State University

- Franklin County Extension Director Charles Mitchell introduced Dr. Travis Burke as the new Cooperative Extension District Extension Director for the Northeast District. Dr. Burke stated the district was recently altered and now includes Franklin, Wake and Warren in the Northeast Region. He said Mr. Jim Cowden was the former District Director and mentioned the transition occurred in January, 2012. He said he looks forward to working with the Board.

3. AUDIT REPORT FOR FISCAL YEAR ENDING 2010-2011

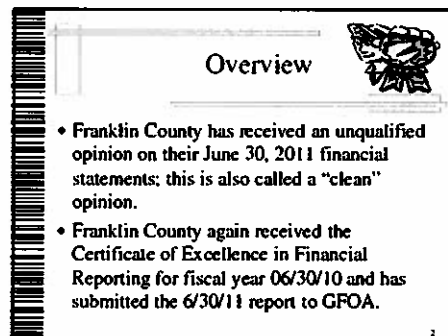
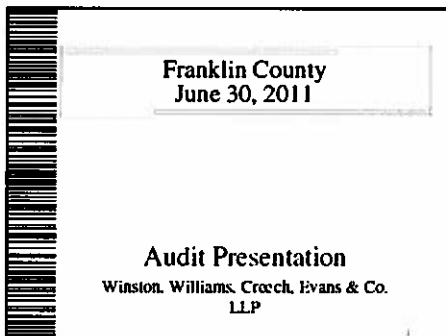
Jim Winston of the Auditing Firm Winston, Williams, Creech, Evans and Company, LLP; Certified Public Accountants presented the Annual Audit Report for the Fiscal Year Ending 2011. In addition, Finance Director Chuck Murray gave a brief financial overview of FYE 2011.

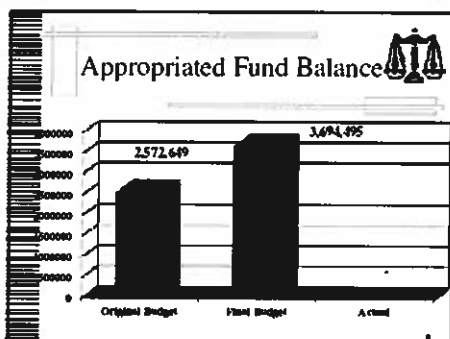
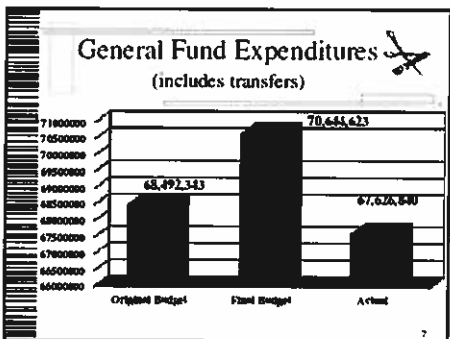
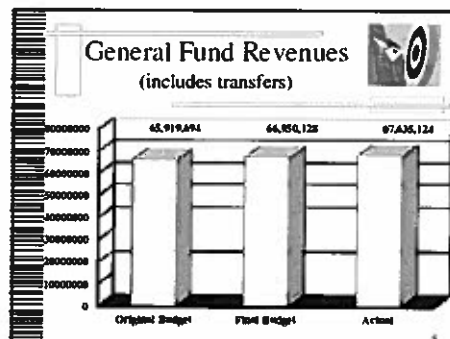
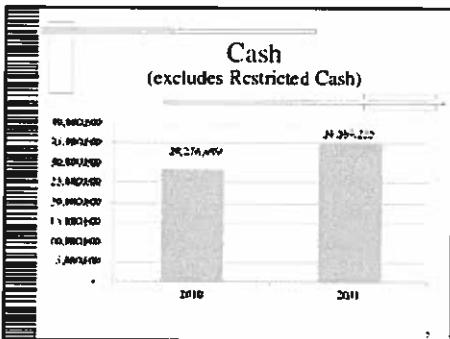
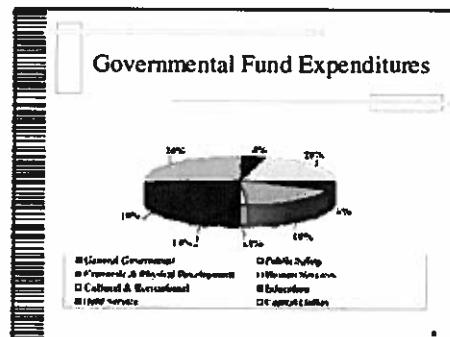
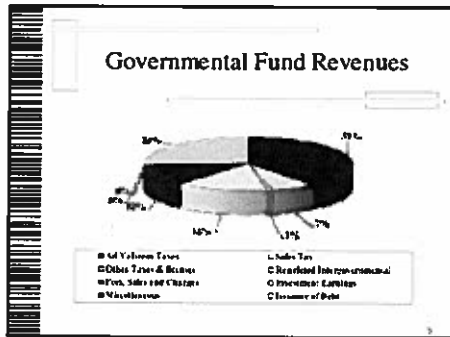
Mr. Winston noted Franklin County had again received the Certificate of Excellence in Financial Reporting. He said figures reflect the County did a good job of budgeting in that it had \$684,996 favorable in revenues versus the final budget with regard to General Fund Revenues. General Fund Expenditures reflected \$3,017,783 better than budget. Mr. Winston noted that no Appropriated Fund Balance was used and that in fact an \$8,200 gain was realized in the General Fund.

It was noted Unassigned/Undesignated Fund Balance as a percentage of expenditures was 18.86% for 2011, compared to 20.88% in 2010. In 2011, the tax levy was \$35,262,025 compared to \$34,914,376 in 2010. With regard to tax collection percentages, Mr. Winston noted that Franklin's rate was 97.08% in 2011 and 96.61% in 2010. The statewide average for tax collection was 95.64%.

The average tax rate in the state is .5761 per \$100 compared to Franklin's rate of .8725 per \$100.

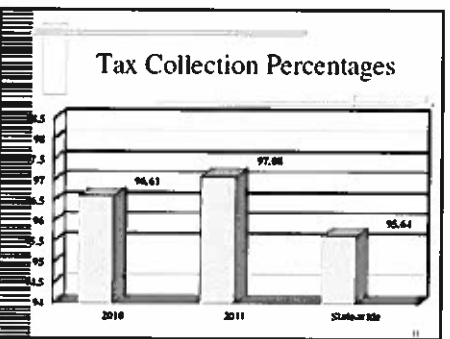
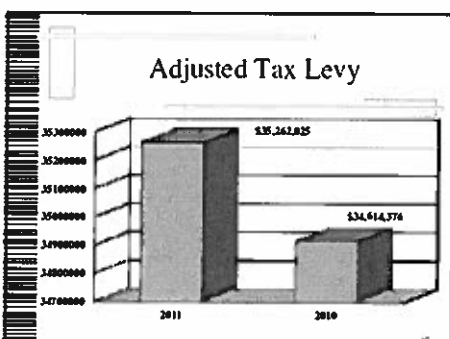
Mr. Winston's PowerPoint presentation follows.





General Fund - Unassigned/Undesignated Fund Balance as a % of Expenditures

	2011	2010
Unassigned/Undesignated Fund Balance	\$ 12,777,373	\$ 13,312,790
Expenditures (includes transfers)	67,626,840	63,763,126
Unassigned/Undesignated Fund Balance as a % of Expenditures	18.89%	20.88%



Average Tax Rate and Debt per Capita

	Franklin County	Statewide
Average Tax Rate	8729/100	576/100
Total Debt per Capita	\$ 1,799	\$ 1,363
Change		\$ 236

Sagging Economy

- Third year of faltering economy has continued to take its toll on county budgets. The NCACC 2011-12 survey shows that counties again took several steps to make up for declining revenues.

Sagging economy continued

- Counties have collectively carved out more than \$1 billion from local budgets since 2009 and are now spending less than \$10 billion statewide-a level not seen since 2007.

Sagging economy continued

- A particular concern is an unprecedented decline in property values. 43 counties now have assessment on property taxes in excess of average selling price which will trigger automatic revaluations.

Sagging economy continued

- Counties continue to spend down fund balances to cope with stagnant revenues.

Snapshot of County Budget Reductions in 2011-12 Budgets

- 47 counties cut budgets
- 21 counties increased property taxes; avg. of 2.8 cents
 - 38 counties implemented hiring freezes
- 56 counties delayed or canceled capital projects
 - 24 counties reduced school appropriations
 - 51 counties eliminated positions
 - 25 counties laid off a total of 126 workers
 - 5 counties implemented mandatory furloughs

(Information obtained from NC Association of County Commissioners)

Mr. Murray's presentation is as follows.

Franklin County North Carolina Fiscal Year 2010-2011 Comprehensive Annual Financial Report

Performance of the County

1. (Page 12-15) **Auditor's Opinion** – The County's financial statements present fairly, in all respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information. The county received an "Unqualified" opinion which is the best possible opinion.
2. (Page 134) **Internal Control Over Financial Reporting** – Auditors found no material weaknesses in Internal Control over Financial Reporting however two findings were noted in the management letter regarding the Sheriff's Office.
3. (Page 740) **Compliance and Other Matters** – Auditors performed tests on the County's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. No material weaknesses were noted.
4. **Statistical Section: pp 106-130** – Contains 10 consecutive years of financial and statistical information and in my opinion is the most interesting section for our readers.

Performance of the County (continued)

- 4. **Management Letter** - Contains suggestions the auditor feels would enhance and strengthen the County's internal control over the operating system and report any discoveries. **It was noted:** Drug funds were handled inappropriately in the Sheriff's Office. Also, a contract with Brennan Associates and Securix was entered into by the Sheriff's Office without appropriate BOARD of Commissioner funding approval.

Franklin County Financial Summary - All Governmental Funds

Component:	Revenue	Human Resources	Capital	Expenditures	Capital	Debt	Total
Dep. Com.	20,272,070	2,112,025	17,271,007	17,465,100	18,266,000	1,974,720	36,382,852

Other Types	Revenue	Human Resources	Capital	Expenditures	Capital	Debt	Total
Dep. Com.	2,442,450	1,114,070	11,650,000	200,100	37,800	378,700	13,795,620

Other Financial Sources

Source of Debt	24,000,000
Transfers in from other funds	220,000
Total of Other Financial Sources	24,220,000

Net Change in Fund Balance of Agency: \$1,077,210

Franklin County Fund Balance

	General Fund	Other Gov. Funds	Total Fund Bal.
As 7/1/10	\$ 21,581,082	\$ 9,548,171	\$ 31,129,253
FY Changes	(88,729)	(1,128,870)	(1,217,599)
Fund Bal @ 6/30/11	\$ 21,492,353	\$ 8,419,301	\$ 29,911,654
Percentage Budget	22.3%		

- Undesignated FB \$12,757,375
- Percent to 2012 Budget: 18.16%

Breakdown of the General Fund Balance for F.Y.E. 2010

- Total Fund Balance: \$21,492,353
- Budgeted to be spent for F.Y. 2011-2012 budget: \$ 2,726,670
- Encumbered by Board of Commissioners for Emergency Medical Equipment through Debt Incentive Plan: 435,291
- Encumbered by Board of Commissioners through the "payment in lieu of" and Green Path donation for Recreation: 1,278,778
- Reserved by State Statute -- (Revolvers, etc.): 1,356,518
- Other reserved items for Coop. Extension, etc.: 48,615
- Airport Fuel Inventory: 17,145
- Occupancy Tax: 93,042
- Revelation Fund: 373,782
- NOVCO Incentive: 308,284
- Other Reserved: 103,054
- Unreserved and Unexpended: \$ 12,757,375

Summary of Unassigned General Fund Balance

Fiscal Year	Amount of Fund Balance
Fiscal Year 2010-2011	12,757,375
Fiscal Year 2009-2010	13,312,790
Fiscal Year 2008-2009	14,545,695
Fiscal Year 2007-2008	11,456,767
Fiscal Year 2006-2007	11,730,851
Fiscal Year 2005-2006	12,146,678
Fiscal Year 2004-2005	12,870,944

Key Department Analysis -

Source	Budget	Actual	Difference
Total Budgeted Exp.	\$7,820,974	\$7,626,840	\$2,575,514
Total Budgeted Rev.	56,950,128	57,635,124	684,996
Budget Impact		(-)	\$3,260,310

Part-Time Salaries	1,290,348	1,287,333	6,810
Full-Time Salaries	17,648,924	16,926,829	721,995
Employee Benefits	5,957,390	5,687,684	269,806
Budget Impact		(-)	\$ 997,616

Key Department Analysis -

Source	Budget	Actual	Difference
Tax Collections	\$ 24,248,157	25,304,905	956,748
Budget Impact		(-)	956,748

Social Services Exp.	10,966,008	10,412,348	553,662
Social Services Rev.	7,801,620	6,887,902	(913,718)
Budget Impact			\$ (40,056)

Key Department Analysis -

Source	Budget	Actual	Difference
Health Dept. Exp.	\$3,253,594	\$5,186,356	\$1,932,762
Health Dept. Rev.	4,262,418	4,478,906	216,488
Budget Impact		(-)	\$276,816

Solid Waste Exp.	3,087,517	3,076,175	12,330
Solid Waste Rev.	2,414,700	2,433,222	18,522
Budget Impact		(-)	\$36,861

Key Department Analysis -

Source	Budget	Actual	Difference
Register of Deeds Exp.	\$390,288	\$350,443	\$39,845
Register of Deeds Rev.	320,000	378,848	(161,052)
Budget Impact		(-)	\$ (101,207)

Airport Expenses	777,940	785,324	(7,484)
Airport Rev.	787,000	754,130	(32,870)
Budget Impact		(-)	\$ (40,354)

Sheriff and Jail Operations	9,864,775	9,663,245	201,530
Sheriff and Jail Revenue	1,882,648	1,971,250	88,602
Budget Impact		(-)	390,132

Other Key Points

Source	Budget	Actual	Difference
Debt Service	\$9,679,881	\$9,226,828	\$449,363
Sales Tax Rev.	4,908,000	4,243,708	(664,292)

But again, after all the (+) and (-) = We had a pretty good year in a very difficult economy.

Actual Expenses	Actual Revenues	Difference
\$67,626,840	\$67,635,124	\$8,284

Water and Sewer Fund Summary For F.Y.E. June 30 th 2011		
	F.Y.E. 2011	F.Y.E. 2010
• Total Sales for water were:	\$4,980,284	\$4,220,728
• Total Sales for sewer were:	887,225	1,330,485
• Fees, Charges, and Other were:	\$431,646	520,077
• Transfer from General Fund:	235,263	786,208
• Total Revenues and Transfers:	\$6,534,418	\$6,875,498
• Water Purchases were:	\$2,791,751	\$3,000,052
• Debt Service payments were:	2,134,935	2,128,277
• Operating and Capital expenses:	1,811,222	1,528,243
• Transfer to General Fund:	-	-
• Total Expenditures were:	6,737,908	6,656,572
• Revenue over Expenditures:	(\$194,460)	\$218,926
• Depreciation on system:	870,543	857,582
• <i>(Not Funded)</i>		

County's Debt Service at	
• Total Bonded Debt	\$ 68,915,000
• Lease financings agreements	\$ 24,520,833
• Water and Sewer	\$ 15,627,684
• Total Debt at 6/30/2011	\$ 109,063,517

Statistical Section	
• <u>Statistical Section</u>	
<u>Last ten year comparisons of budget and other good information.</u>	
<u>Questions?</u>	

Mr. Murray commented the Finance Department had received the CAFR (Comprehensive Annual Financial Reporting) Award for the twelfth consecutive years. He said the County received an unqualified opinion which is the best possible outcome that could be obtained and said no material weaknesses were discovered in the audit report. He noted there were a couple of findings with regard to the Franklin County Sheriff's Office where drug funds were mishandled and a contract the Sheriff's Office had entered into without approval by the Board of Commissioners.

Mr. Murray noted General Fund Balance as of June 30, 2011 totaled \$21,492,922 or 32.3% percent to budget. Undesignated Fund Balance was \$12,757,375 or 19.10% to the 2012 budget.

Mr. Murray noted actual expenses totaled \$67,626,840; actual revenues totaled \$67,635,124 for a \$8,284 difference. Total debt at June 30, 2011 was \$109,063,517. Mr. Murray stated Franklin had a "pretty good year in a very difficult economy."

The CAFR will be posted online for public viewing.

With regard to the Sheriff's Office mishandling of drug funds, Commissioner Foy asked what measures are being taken to prevent similar occurrences. Mr. Murray stated he and newly appointed Sheriff Jerry Jones had reviewed procedures that were in place when Sheriff Jones served a previous term and said they discussed how they could expand on those procedures. He said he feels there are a number of checks and balances in place. Mr. Murray also said the Sheriff should never be the "gatekeeper" and said the administrative staff is once again maintaining the drug fund. He noted the newest process also involves a member of the Emergency Communications team who has the responsibility of verifying case numbers.

Mr. Murray asked the Board to consider acceptance of the audit report as presented.

Commissioner Dunston made the motion to accept the audit report as presented, seconded by Commissioner Bunn. The motion duly carried with all present voting "AYE."

4. INFORMATIONAL UPDATE FOR THE FRANKLIN COUNTY 2012 REVALUATION PROJECT

Tim Cain, Assessment Solutions, Inc., provided a presentation containing results and pertinent information regarding the Franklin County Reappraisal Project effective January 1, 2012.

Mr. Cain reminded the Board of its decision to delay revaluation for two successive years. He said the decision was a good one. Mr. Cain stated he wants the revaluation process to be as seamless, transparent and easy for the taxpayer as possible. He stated final reviews are scheduled to be complete by the end of the week and said it is anticipated the mailer will be submitted to the print vendor early next week with a turnaround time of three to four days before notices arrive in taxpayer's mail. Mr. Cain commented that Franklin County has benefitted from the fact that Mr. Jimmy Tanner, Tax Administrator is one of two certified appraisers in the state.

Mr. Cain commented that the informal appeals process is important and encouraged taxpayers to take a good look at their notices and to ask questions. He said staff is exploring options on how to make the process an open one.

No action was taken.

5. APPOINTMENTS

A. Parks and Recreation Advisory Board

Commissioner Swanson nominated Mr. Ronnie Pearce to serve as his representative on the Parks and Recreation Advisory Board. The Board voted unanimously in favor of Mr. Pearce who will serve a term that will expire December 1, 2012.

B. Board of Health

The Board was asked to consider reappointment of the following members who currently serve on the Franklin County Board of Health. Term length is three years.

Commissioner Lancaster made the motion to reappoint six members (listed below) to the Board of Health, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

- Dr. Elyse Goldman (Veterinarian)
- Mrs. Linda Aycock (At Large)
- Ms. Terry Hayes (Pharmacist)
- Mr. Eddie V. White (At Large)
- Dr. Emmett Smoak Ackerman (Dentist)
- Ms. Cynthia Anderson (At Large)

6. OTHER BUSINESS

Emergency Communications Director Christy Shearin provided information to the Board regarding a proposed series of standards for all recognized PSAP's (Public Safety

Answering Point) in the State. Part of the new standard proposed by the State 911 Board requires that each PSAP shall maintain a backup PSAP that meets the qualifications set forward. Currently, Franklin County does not have a true backup according to Mrs. Shearin, who also stated Franklin County would not receive 911 funds if it does not comply with the mandate.

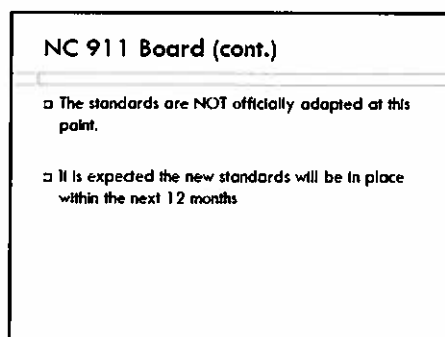
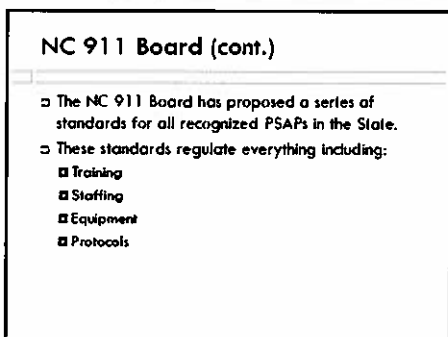
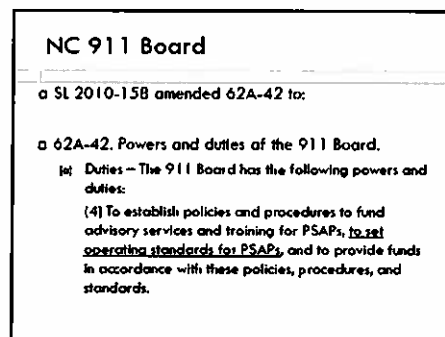
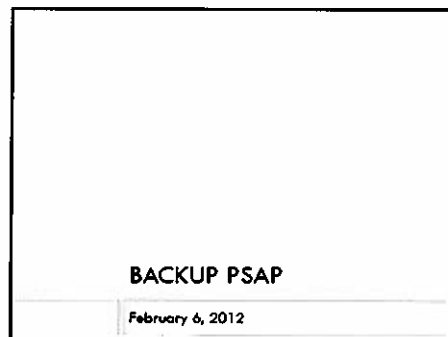
Options for the backup center include a standalone backup center or a regional backup center. County Manager Angela L. Harris stated discussions with representatives of Warren and Vance counties have been held regarding the possibility of a regional model. However, Mrs. Harris stated even with the benefits of consolidating regionally and locating somewhere that worked for all three counties, estimated cost is a quarter of a million dollars. At that point, she said, we continued attempts to identify standalone space in Franklin County.

Commissioner Lancaster asked if the backup facility could be located inside a large trailer from the Emergency Medical Services Department that was obtained by Homeland Security money. Mrs. Shearin stated she did not feel the trailer would provide ample space for equipment.

Although the standards have not been officially adopted, Mrs. Shearin expects new standards will be in place within 12 months.

Chairman Mitchell reminded the Board the presentation is for informational purposes at this time and stated staff will be bringing back options and cost estimates at a later date.

Mrs. Shearin's PowerPoint presentation follows.



<p>Backup PSAP Requirement</p> <ul style="list-style-type: none"> □ As part of the new standard: □ "Each PSAP shall maintain a Backup PSAP..." □ Currently, Franklin County does not have a true Backup PSAP. 	<p>Backup PSAP Requirement (cont.)</p> <ul style="list-style-type: none"> □ The Backup PSAP must be capable of the following: <ul style="list-style-type: none"> □ Supporting E-911 operations for an extended period of time □ Have the same number of available positions as the primary PSAP □ Have the same capabilities as the primary PSAP □ Must be geographically located a safe distance from the primary PSAP (at least 1 mile or greater) □ Cannot be in a room that is used for other purposes (conference room, etc.)
<p>Benefits of a Backup PSAP</p> <ul style="list-style-type: none"> □ A true alternate location to use in the event the primary PSAP needs to be evacuated □ Daily operations would not be impacted during equipment upgrades or maintenance □ Backup PSAP could be used in conjunction with the Primary PSAP during disaster or periods of high call volume. 	<p>Backup Center Options</p> <ul style="list-style-type: none"> □ Stand Alone Backup Center □ Regional Backup Center

7. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Clerk Kristen G. King: Mrs. King offered congratulations to Commissioner Robert Swanson who was honored earlier in the day by receiving The Order of The Long Leaf Pine. She also noted the Franklin County Homebuilders Association and Franklin County Schools Designers of Tomorrow Award Ceremony is scheduled for February 16, 2012 at 7:30pm at Terrell Lane Middle School.

Commissioner Foy: No report was offered.

Commissioner Bunn: No report was offered.

Commissioner Mitchell: Commissioner Mitchell thanked staff for planning the event held earlier in the day honoring Commissioner Swanson as he presented with The Order of The Long Leaf Pine. He also mentioned he attended a ribbon cutting on January 26, 2012 at Novozymes newly expanded plant. He also stated preclearance had been received by the United States Department of Justice with regard to redistricting. He said preclearance will allow elections to proceed as planned without delay.

Commissioner Dunston: No report was offered.

Commissioner Lancaster: No report was offered.

Commissioner McGhee: Commissioner McGhee was absent.

Commissioner Swanson: Commissioner Swanson offered thanks to the Board and citizens whom he has worked with over his 30 years as County Commissioner. He commented on the award he received earlier in the evening (The Order of the Long Leaf Pine) and stated it was an accomplishment he would cherish for the rest of his life. He thanked everyone who participated in the celebration.

County Manager Angela L. Harris:

- Mrs. Harris stated the National STEM Video Game Challenge is scheduled for February 9, 2012 at 7:00 P.M. at Franklinton High School.
- Mrs. Harris stated an accreditation team worked with the Franklin County Health Department last week. She said she looked forward to receiving the team's final report.
- Mrs. Harris commented on a Kaizen event scheduled to begin February 7, 2012 at the Health Department. The intense process analysis is an effort to improve efficiencies and customer service and is provided through a grant.
- Mrs. Harris stated she is attending the Emerging Issues Conference this week. The focus of the event is "Investing in Generation Z."
- Mrs. Harris commented the Franklin County Arts Council building on Justice Street in Louisburg just received a new roof.
- Mrs. Harris stated she and newly appointed County Attorney Pete Tomlinson are in the process of reviewing departmental updates.
- Mrs. Harris stated she recently participated in a mid-year utilization meeting with Blue Cross Blue Shield of North Carolina. She stated County employees are increasing participation in health and wellness programming and preventative services. She said the County's efforts in promoting health and wellness are reflective in the bottom line in terms of expenditures with health care.

8. CLOSED SESSION

At approximately 8:00 P.M., Commissioner Swanson made a motion to enter into closed session pursuant to the following North Carolina General Statutes and to consider approval of Closed Session Minutes from January 3 and 17, 2012. The motion was seconded by Commissioner Dunston and carried approval 6 to 1, with Commissioner Foy casting the dissenting vote.

- A. Approval of Closed Session Minutes from January 3 and 17, 2012
- B. NCGS 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- C. NCGS 143-318.11 (a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

At approximately 9:05 P.M., Commissioner Swanson made a motion to enter back into open session, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

Chairman Mitchell asked the Board to entertain a motion to call for a public hearing on February 20, 2012 at 7:00 P.M. to consider an economic development grant for K-Flex USA. The motion to call for the public hearing was made by Commissioner Lancaster and seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

Chairman Mitchell then asked the Board to entertain a motion to call for a public hearing on March 19, 2012 at 7:00 P.M. to consider an economic development grant for Custom Dynamics. The motion to call for the public hearing was made by Commissioner Lancaster and seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

Chairman Mitchell then asked the Board to consider approval of Closed Session minutes from January 3 and 17, 2012. Commissioner Lancaster made the motion to approve the closed session minutes, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

At 9:07 P.M., Commissioner Lancaster made a motion to adjourn, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

E. Shane Mitchell, Chair

Kristen G. King, Clerk to the Board

(blank)



A PROCLAMATION CELEBRATING 100 YEARS OF GIRL SCOUTING

WHEREAS, March 12, 2012, marks the 100th anniversary of Girl Scouts of the USA, which began in 1912 when Juliette “Daisy” Gordon Low gathered 18 girls in Savannah, Georgia, to provide them the opportunity to develop physically, mentally, and spiritually; and,

WHEREAS, for 100 years, Girl Scouting has helped build millions of girls and women of courage, confidence, and character who act to make the world a better place; and,

WHEREAS, the award-winning Girl Scout Leadership Program helps girls discover themselves and their values, connect with others, and take action to make the world a better place; and,

WHEREAS, the Girl Scout Gold Award, the highest honor in Girl Scouting, requires girls to make a measurable and sustainable difference in their community and honors leadership in the Girl Scout tradition; and,

WHEREAS, core programs around Science, Technology, Engineering, and Math (STEM), environmental stewardship, healthy living, financial literacy, and global citizenship help girls develop a solid foundation in leadership; and,

WHEREAS, through the dedication, time, and talent of thousands of volunteers of different backgrounds, abilities, and areas of expertise, the Girl Scout Program is brought to more than 70,000 girls in grades K-12 across the state of North Carolina; and,

NOW, THEREFORE, we, the commissioners of Franklin County, do hereby applaud Girl Scouts for 100 years of leadership and community service to our state and our county, and proudly proclaim March 11-17, 2012, as “Girl Scout Week in Franklin County.”

ADOPTED this the 20th day of February, 2012.

ATTEST:

E. Shane Mitchell, Chairman

Kristen G. King, Clerk to the Board



County of Franklin

North Carolina

Office of Tax Collector

MEMORANDUM

TO: Franklin County Commissioners

FROM: Bobbie N. Gravitt, Deputy Tax Collector (BNG)

DATE: February 20, 2012

SUBJECT: Releases, Adjustments, Refunds, and Tax Collection Report

Please review and approve the below report of the January releases, adjustments, refunds, and tax collection report.

Total release amount for January, 2012 - \$29,489.39
(Total release amount for January, 2011, - \$77,603.06)

Total adjustment amount for January, 2012- \$-5,291.23
(Total adjustment amount for January, 2011 - \$-46,839.27)

Total refund amount for January, 2012 - \$923.22
(Total refund amount for January, 2011 - \$1,170.18)

Attached is a summary of the Tax Collection Report as of January 31, 2012.

Please do not hesitate to contact the Tax Collector's Office if you desire more detailed information.

BNG

Attachment

YTD (01/01/2011) thru JAN 2012

CHG CODE	BEGINNING RECEIVABLE	LEVY & PEN	YTD RELEASES	ADJUSTMNTS	REFUNDS	PAYMENTS	DISC & WO	YTD RECEIVABLE	INTEREST
T60L	172.75	39.32	154.55	21.22	.00	78.74	.00	.00	3.69
T61	196759.93	24261.67	2068.19	-2154.36	-109.32	202556.33	-4.01	14356.05	4989.48
T61L	1751.61	.00	373.93	-673.30	.00	656.86	.00	47.52	20.55
T62	297831.24	24568.51	1537.07	-6905.21	-1962.89	303846.09	-.02	12074.35	5363.05
T62L	5922.43	.00	120.87	-2197.35	.00	3521.20	-.03	83.04	171.46
T63	7828.26	16440.37	145.14	-241.07	.00	21170.19	-4.59	2716.82	792.58
T63L	.00	.00	.00	.00	.00	.00	.00	.00	.00
TAGBUN	375.16	580.00	.00	.00	.00	819.73	-.23	135.66	39.89
TAGFRA	2337.83	3110.00	46.72	-21.25	-1.68	4358.95	-1.95	1024.54	227.39
TAGLOU	1287.14	2010.00	40.81	.50	-3.50	2660.92	-1.02	600.43	123.65
TAGWAK	448.09	870.00	26.28	6.26	.00	1128.66	-.77	170.18	44.26
TAGYOU	946.88	1725.00	17.10	-5.00	.00	2166.56	-1.18	484.40	93.41
2010	9358300.12	1472685.96	163594.95	-106611.81	-45819.02	9918333.03	-1068.18	689333.49	226683.02
C40	.00	72600.00	55.00	5279.90	.00	68919.55	-.32	8905.67	60.20
F20	.00	186466.37	601.22	44.84	-3067.14	168304.62	786.57	19885.94	271.83
F20L	.00	295.52	77.90	.30	.00	107.78	.21	109.93	.08
F21	.00	8644.18	4.24	.00	-782.92	7886.66	51.16	1485.04	7.30
F21L	.00	11.16	.06	.00	.00	8.75	.00	2.35	.02
F22	.00	123604.72	83.10	25.83	-9460.76	123088.56	825.63	9094.02	123.66
F22L	.00	6020.24	5134.49	-.12	.00	592.69	.02	292.92	2.14
F23	.00	203014.90	648.20	-119.64	-526.13	177602.92	914.56	24255.71	282.16
F23L	.00	454.53	34.85	-56.06	.00	70.26	.15	293.21	.06
F24	.00	869808.35	2707.62	-58.38	-23973.05	820615.51	4867.61	65532.28	990.36
F24L	.00	2148.70	285.79	-66.14	.07	948.94	1.35	846.55	4.85
F25	.00	152568.42	430.42	520.11	-4646.83	141104.14	743.95	15456.85	242.35
F25L	.00	105.51	2.36	.10	.00	41.76	.10	61.39	.08
F26	.00	423055.60	751.43	-54.44	-15999.47	391832.18	2380.92	44036.10	566.41
F26L	.00	671.04	114.25	-24.07	-.52	315.12	.74	217.38	.77
F27	.00	73972.67	155.60	.00	-300.37	64258.01	291.27	9568.16	121.98
F27L	.00	70.19	28.49	-.76	.00	17.86	.01	23.07	.05
F28	.00	72758.48	3405.56	-10.06	-594.82	61589.97	259.25	8088.46	115.98
F28L	.00	2870.47	976.27	-110.93	.00	1765.46	.02	17.79	.04
F29	.00	50939.18	153.27	1.72	-315.61	43696.81	176.61	7229.82	90.57
F29L	.00	139.56	18.49	.00	.00	17.22	.01	103.84	.09
F30	.00	47014.33	107.77	-4.61	-388.28	37575.12	142.54	9572.57	119.26
F30L	.00	346.02	.07	.00	.00	49.22	.12	296.61	.12
F31	.00	72131.45	224.48	60.99	-421.56	60606.42	295.92	11487.18	142.11
F31L	.00	75.14	3.34	.00	.00	48.23	.03	23.54	.05
F33	.00	5908.69	5.05	.00	-46.12	5279.25	29.52	640.99	11.09
F33L	.00	1.83	.00	.00	.00	.37	.00	1.46	.00
FCO	.00	35094917.97	135299.84	6075.67	-15007.98	31334622.94	178803.74	3467275.10	46806.79
FCOL	.00	204872.33	110646.64	-3465.35	-42.54	57645.98	47.56	33109.34	129.97
GFEF	.00	.00	.00	13710.65	.00	11530.65	.00	2179.35	.00
NSF	.00	.00	.00	200.00	.00	125.00	.00	75.00	.00
NSF10	.00	.00	.00	91.19	.00	.00	.00	91.19	.00
R41	.00	1324695.00	4885.00	.00	-123.98	1115828.43	-11.97	204117.52	1382.02
T59	.00	300017.93	591.76	.00	.00	282514.66	2421.83	14489.68	393.15
T59L	.00	51.99	.00	.00	.00	.98	.01	51.00	.00
T60	.00	152036.52	354.78	-1035.00	.00	128814.49	801.24	21031.01	181.55

CHG CODE	BEGINNING RECEIVABLE	LEVY & PEN	YTD RELEASES	ADJUSTMTS	REFUNDS	PAYMENTS	DISC & WO	YTD RECEIVABLE	YTD INTEREST
T60L	.00	530.63	18.08	-401.57	.00	61.59	.21	49.18	.00
T61	.00	717948.32	2843.14	-1204.46	-123.07	613411.20	2818.07	97794.52	1068.79
T61L	.00	1972.58	367.95	.00	.00	368.41	.28	1235.94	.13
T62	.00	1351427.21	6302.70	823.82	-2326.68	1209242.60	5454.40	133578.01	1146.85
T62L	.00	3038.92	1612.99	39.06	-20.76	837.89	1.57	646.29	2.31
T63	.00	29258.03	418.53	-122.90	.00	21210.00	1.01	7505.59	292.67
TAGBUN	.00	900.00	.00	.00	.00	504.47	.33	395.20	6.65
TAGFRA	.00	10585.00	110.42	-10.00	-5.83	6320.78	1.23	4148.40	93.32
TAGLOU	.00	3663.00	28.00	-9.00	.00	2256.90	.19	1368.91	26.86
TAGWAK	.00	2870.00	35.84	.00	.00	1760.89	-.21	1073.48	25.55
TAGYOU	.00	2790.00	37.10	-5.00	.00	1792.78	.37	954.75	26.84
2011	.00	41577272.68	279562.09	20115.04	-78174.49	36965194.02	202107.81	4228698.29	54737.06
T62	.00	2719.54	.00	.00	.00	.00	.00	2719.54	.00
2012	.00	2719.54	.00	.00	.00	.00	.00	2719.54	.00

Franklin County
Commissioner's Agenda Information Sheet

Meeting Date: 2/20/2012

attachment (s) _____

Item: Resolution authorizing the County to enter into an installment financing agreement with BB&T in the amount of \$52,000 to purchase a Kubota Compact Excavator for the Water and Sewer Department at an interest rate of 1.790% for 36 months. Funds are budgeted in the water and sewer budget.

Initiated by: County Finance Director

Action proposed:

Approve Project Ordinance

Is a public hearing needed? No

Summary of Request:

Resolution authorizing the County to enter into an installment financing agreement with BB&T in the amount of \$52,000 to purchase a Kubota Compact Excavator for the Water and Sewer Department at an interest rate of 1.790% for 36 months. Funds are budgeted in the water and sewer budget.

Recommendation:

Approve the request.

FOR OFFICE USE ONLY:

APPROVED

DENIED

ACTION: _____ DATE: _____

Resolution Approving Financing Terms

WHEREAS: The County of Franklin (the "County") has previously determined to undertake a project for the financing of Kubota Compact Excavator, and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The County hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated February 7, 2012. The amount financed shall not exceed \$52,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.79%, and the financing term shall not exceed thirty-six (36) months from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and Deed of Trust and a Project Fund Agreement as BB&T may request.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The County shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The County hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County's general fund, or any other County fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of County officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this _____ day of _____, 2012.

By: _____

By: _____

Title: _____

Title: _____

SEAL

**Franklin County
Commissioner's Agenda Information Sheet**

Meeting Date: Feb. 20, 2012 **attachment (s)** _____

Item: Incentive Request for K-Flex USA

Initiated by: Ronnie Goswick/Richie Duncan

**Action proposed: Requesting approval for Economic Development
Incentive for K-Flex USA**

Is a public hearing needed? Yes.

Summary of Request:

K-Flex USA is considering an expansion of their business in Franklin County. Today, they are located at 100 Nomaco Dr. in Youngsville, N.C. and employ 145 full time employees with up to 65 seasonal temp employees. While the expansion is not slated to add employees, it is important to retain these existing jobs in Franklin County.

K-Flex is considering an expansion to their existing location consolidating all their warehousing with their manufacturing at one location. Their current building is primarily manufacturing and is approximately 203,000 square feet. The addition will be designed for warehouse and distribution and will add 160,000 square feet for a total of 363,000 square feet.

The total investment that will be made by K-Flex USA, should they move forward with this expansion, will be an estimated \$10,560,000. The tax valuation of the new investment is \$7,766,600.00. The four (4) year tax yield on the new investment is: \$232,998.00. We are requesting the incentive to be paid over four (4) years at \$58,249.50 per year.

Following Franklin County Economic Incentive Policy guidelines and for competitive reasons, the EDC respectfully requests consideration of a 3% incentive for the expansion at a total tax valuation of \$232,998.00 paid over a four (4) year time period.

FOR OFFICE USE ONLY:

- APPROVED**
- DENIED**

ACTION: _____ **DATE:** _____

FRANKLIN COUNTY CITIZEN PARTICIPATION APPLICATION

I am interested in serving in a volunteer capacity on one of the boards or commissions in Franklin County Government which members are appointed by the Board of Commissioners. I am providing the following information for the Commissioners' use in considering me for appointment.

I am interested in serving on the Adult Care Home CAC (Board or Commission)

Name Betty Ayser Spouse Name
Home Address 21 Stones Way, Louisburg N.C. 27549
Telephone: Home 919 496-6050 Cell/Work 919 495 0132
How many years have you been a resident of Franklin County? 40 yr.
Present Employer NONE Job Title
Age Group: Under 35 35-60 Over 60
Current Civic/Community Participation:

Please provide any pertinent information which qualifies you for service on this board:

Education: 12 yr. + 3

Are you available throughout the year: Yes No (explain when available)

If appointed, could you meet: mornings, afternoons, evenings

What boards or commissions are you presently serving on, if any?

Do you anticipate any conflicts of interest if appointed?

If yes, please explain

Betty Ayser 2-9-12
Signature Date

Please Note:

- 1. Please complete one application for each different board or commission to which you would like to be considered for appointment.
2. You are encouraged to attend and observe meetings of any boards to which you desire appointment. Information about the board's duties and work is available upon request.
3. The above information will be used by the Board of Commissioners in considering appointments and may be used in news releases to identify you if you are appointed.
4. Additional information may be put on an attached sheet.

Return to: County Manager's Office, 113 Market St., Louisburg, NC 27549